

## SCORECARD

## How to choose a virtual receptionist solution



Not sure what virtual receptionist solution is right for your business? We've put together a quick guide to help you out. When looking at solutions, consider the following questions, and then rate your level of confidence from 1–10, 10 being the highest.

If you're curious how Ruby would rate, you can download our pre-filled version of this scored by <u>clicking here</u>.



		PROVIDE A	RI	ROVIDER		Ruby
1	Will 100% of my calls be answered live?	• •	• • • • • •			
2	Are your receptionists based in the US?					
3	Do you offer receptionist services in English and Spanish?				•••••	
4	Does your solution support multiple communication channels?					
5	Does your solution include key features such as live transfers, personalized greetings, customized call handling, and appointment scheduling?					
6	Do you provide ongoing support from a real person?				••••	
7	Does your company provide training and supervision for receptionists to ensure quality?				• • • • •	
8	Do you own the technology powering your solution?				••••	
9	Does your company offer flexible plans that meet the needs of my business?					
10	Will your solution help my business grow?		• • • • • •			
After you've rated all the above, take a look at your results. If your cumulative score falls below 80, consider another option.						
Start making personal connections with customers and prospects today with Ruby's friendly, US-based, live virtual receptionists. Contact Ruby to learn more						

and get started.